

2010 WLHS Grade School Piano Festival
Saturday, March 13
TEACHER VOLUNTEER FORM

Please indicate your first, second, or third choice of tasks. Teachers will be assigned on a first-come-first-serve basis. Your assistance in the success of the Piano Festival is greatly appreciated!

Teacher Name: _____

Telephone Number: _____

E-Mail Address: _____

Scheduling: 3-4 people needed

I Can Help! _____

Scheduling will take place between February 1 and March 1. Computer skills are necessary, but training is included! Work will be done at WLHS at your convenience, but may also be done at home if computer programs are compatible. This task will also involve sending communications to teachers when scheduling is complete and making schedule changes as they occur.

Hospitality Room: 2-3 people needed

I Can Help! _____

This task includes purchasing snacks, beverages, and lunches for the judges and snacks and beverages for teachers. Reimbursement for food items is given. The task also involves the set-up and clean-up of the Hospitality Room on the day of the Festival.

Festival Set-Up: 5+ people needed

I Can Help! _____

This task includes preparing the rooms for judging on Friday, March 12 some time after school and making sure all judges forms/envelopes are in order and ready to go on Saturday.

Festival Clean-Up: 5+ people needed

I Can Help! _____

This task includes returning all judging rooms to order immediately after the Festival ends.

Honors Concert Program: 1 person needed

I Can Help! _____

This task includes typing the Honors Recital program and having it duplicated prior to the concert on Saturday evening. Reimbursement for duplicating is given. Requires computer skills. The program may be done at WLHS on Saturday while the Festival progresses.

Please return this form by February 15 to:

Marjorie Flanagan
WLHS Grade School Piano Festival
330 N. Glenview Ave.
Milwaukee, WI 53213